



Caribbean Property Management, Inc.

Professional Community Association Management

ESTOPPEL DEPARTMENT

When requesting an Estoppel, Pud, Questionnaire or Refinancing please follow the instruction below:

- Please ensure that when requesting information, the following are with your documents:
 - A. Owner/Seller(s) Name: _____
 - B. Purchaser/Buyer(s) Name: _____
 - C. Property Address: _____
 - D. Association Name: _____
 - E. Email (Required): _____

- Please direct all requests to Caribbean Property Management, Inc. Estoppels Department c/o Caribbean Property Management, Inc., 12301 S.W. 132nd Court, Miami, FL 33186, attention estoppel department.
 - A PROCESSING FEE OF \$299.00 FOR 10-BUSINESS DAYS TURNAROUND.
 - ADDITIONAL \$119.00 FEE FOR A RUSH 3- BUSINESS DAYS TURNAROUND.
 - IF THE ACCOUNT IS IN LEGAL COLLECTION AN ADDITIONAL \$179.00 WILL BE REQUIRED.

(Please note these fees are in accordance with Florida statute 720.30851.)
- A pre-paid self-address envelope is required to receive original Estoppels. If one is not provided, you will only receive it via email.
- **WE DO NOT WORK WITH FAXED COPIES. IN ORDER TO COMPLETE YOUR REQUEST AN ORIGINAL REQUEST FORM MUST BE COMPLETED AND MONEY ORDER/CASHIER CHECK MUST BE ATTACHED MADE PAYABLE TO CARIBBEAN PROPERTY MANAGEMENT, INC. OR SEND EMAIL REQUEST TO SCREENINGCPM@CARIBBEANPROPERTY.CC**
- WEEKEND AND HOLIDAYS ARE EXCLUDED.
- Communities requiring association Board of Directors approval and/or interview will take longer to process.
- The processing fee is the same for any transaction Sales, Pud, Questionnaire or Refinancing.
- To update all Estoppel information please email back the original we sent you to SCREENINGCPM@CARIBBEANPROPERTY.CC This will be updated within 48 hours turn around.

ACCEPTABLE FORMS OF PAYMENT: CREDIT CARD, DEBIT CARD, MONEY ORDER OR CASHIER'S CHECK.

Thank you for your cooperation and if you have any further questions, please do not hesitate to call our office at (305)251-3848.

ESTOPPEL DEPARTMENT
CARIBBEAN PROPERTY MANAGEMENT, INC.

*****There will be a 10% processing fee per transaction applied to credit card & debit card payments*****